

Apprenticeships Explained

The purpose of this section is to explain and provide a clear understanding of the components that make up the apprenticeship for Warehousing and Storage Skills.

Description of Apprenticeship Framework

The Framework specifies the main components set by the awarding body which include:

- NVQ Levels 2
- Functional Skills / Key Skills Level 1 (Maths & English)

Warehousing and Storage Skills Learner Journey

There is one route within this qualification at Level 2

Warehousing and Storage Skills Learner Journey NVQ Level 2

The Warehousing and Storage Skills NVQ is based upon Mandatory (M) and Optional (O) units which can be chosen depending upon the learners ability (usually determined by the position held and responsibilities) to prove competence within the area. It also enables employers to choose areas which they wish to focus on improving competence.

A minimum of 26 credits is required to achieve the Level 2 in Warehousing and Storage Skills. 7 credits from 2 mandatory units, a further 6 credits must be achieved from Group 1, 3 credits from Group 2, 1 credit from Group 3, 3 credits from Group 4 and 6 credits from Group 5 units.

Mandatory Units		Credits
201	- Health Safety and Security at work	3
202	- Develop effective working relationships with colleagues in logistics operations	4
Group 1 Optional Units		Credits
203	- Pick Goods in Logistics Operations	3
204	- Wrap and Pack Goods in Logistics Operations	3
205	- Place Goods in Storage in Logistics Operations	4
206	- Process orders for Customers in Logistics Operations	3
207	- Assemble Orders for Dispatch in Logistics Operations	3
Group 2 Optional Units		Credits
208	- Maintain the Cleanliness of Equipment in Logistics Operations	3
209	- Keep Work Areas Clean in Logistics Operations	3
210	- Maintain Hygiene Standards in Handling and Storing Goods in Logistics Operations	3
Group 3 Optional Units		Credits
211	- Moving and / or Handling Goods in Logistics Operations	4
212	- Using Equipment to Move Goods in Logistics Operations	3
213	- Use a Compact Crane in Logistics Operations	1
214	- Use a Fork Lift Side Loader in Logistics Operations	1
215	- Use a Hoist in Logistics Operations	1
216	- Use an Industrial Fork Lift Truck in Logistics Operations	1

Group 4 Optional Units		Credits
217	- Keep Stock at Required Levels in Logistics Operations	3
218	- Check Stock Levels and Stock Records	3
Group 5 Optional Units		Credits
219	- Operate Equipment to Perform Work Requirements in Logistics Operations	8
220	- Receive Goods in Logistics Operations	3
301	- Maintain the Safety and Security of Hazardous Goods in Logistics Operations	6
221	- Process Returned Goods in Logistics Operations	3
222	- Sort Goods and Materials for Recycling or Disposal in Logistic Operations	3
302	- Supervise the Receipt, Storage and Dispatch of Goods	6
223	- Contribute to the Provision of Customer Care in Logistics Operations	3
224	- Principles of Food Safety in Logistics Operations	1

Technical Certificate for Customer Service

The Technical Certificate is embedded within the NVQ qualification in Warehousing and Storage Skills which provides the knowledge requirements for the apprenticeship.

Functional Skills / Key Skills

Functional skills / Key skills are designed to complement the apprenticeship and allow the learner to carry out essential tasks effectively in Maths and English. These are delivered at Level 1 when completing an intermediate apprenticeship at Level 2.

Delivery Model

The Functional Skills and the NVQ is delivered and assessed in the workplace by an experienced Remit Trainer / Assessor who will carry out the observations and give one to one training and coaching to encourage progression.

All visits will be arranged in advance with the appropriate manager or supervisor to ensure that the visit is convenient, any policies and procedures for on-site visits are followed and observation opportunities to gain evidence will be maximised whilst the assessor is at the employer’s premises.

Timescales

The intermediate apprenticeship at Level 2 will take 12 months to complete.

For employers requiring further information on this or any other Remit training course please contact 0115 950 9550

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